

Access Producer

Salary range: £26,638 – £28,698 / 4 day week (based on: £33,297 – £35,872 pro-rata).

Fixed term role: Jun 2022 – Oct 2023 (17 months).

Payroll – although flexible to consider self-employment.

The Access Producer is a newly created role within Creative Dundee. The role has been created to address some of the social, economic and structural barriers that continue to exist for communities across the Tay region.

The Access Producer will be responsible for supporting the team to identify issues and opportunities, and to develop tailored responses to reduce inequalities and improve diversity and access across our CULTIVATE programme.

Creative Dundee wants to do better at making our organisation, programmes and events more accessible and relevant to those who have been systemically excluded from a wide variety of programming, including topics which advance social justice for all. We recognise that people facing stark inequalities are most likely to face the impacts of the climate emergency hardest.

Creative Dundee:

We believe that culture and creativity are essential catalysts for positive change. We amplify and connect creativity across Dundee and beyond, and lead collaborative projects which generate local, national and international opportunities for people, the city and communities across the region.

CULTIVATE:

CULTIVATE is a regional programme for Creative Practitioners and Local Communities to collaboratively explore new ways of embedding creativity at the core of grassroots collective action for climate justice, across the Tay region. This project is part of the Culture Collective network.

You will have a keen interest in and understanding of the importance and role of social justice and climate justice - however, you do not need to have direct experience of working in either field. You might already have connections to making work or interacting with individuals, projects, or organisations related to either of these fields, or you might be looking to develop your experience.

We would like to hear from people with different backgrounds, experiences, skills and stories - who understand the barriers that marginalised communities face when contributing to/participating in topics and actions which advance social justice for all, including, but not limited to, those who have been discriminated against because of their class, race, gender identity, sexual orientation or being disabled.

We understand that you may not have experience and understanding relating to more than one of these protected characteristics; what we are interested in is working with someone who understands the importance of an intersectional and representative approach to inclusive practices and programming.

Access Producer Role:

- Build relationships with external community/creative organisations across the Tay region to better share knowledge, network connections and learning with a creative/climate focus.
- Champion best practice across the region, and stay informed on access developments and inclusive/representative approaches within national/international contexts.
- Write blogs and identify people to create content for Creative Dundee's website to share best practice approaches, or raise awareness of particular barriers, experiences and perspectives.
- Design, coordinate and deliver open public workshops, talks and events on topics which centre social and climate justice (there is a defined budget for this).
- Champion accessibility and advice/support tailored solutions across all our events, workshops and activities, including identifying/recruiting/supporting our Community Partners and Creative Practitioners throughout their commission.
- Develop an access plan with Creative Dundee's staff team which can be used to inform future developments/programmes.
- Review and update actions within Creative Dundee's Equalities, Diversity and Inclusion Plan with the team and make recommendations to improve internal practices.

Experience and Requirements:

- Excellent communicator – with sensitivity and interpersonal skills.
- Network connector – with an understanding of the issues impacting people within the Tay region and a commitment to championing social justice.
- Practical and solutions focused – with an enthusiasm for training, mentoring and supporting others.
- Strong organisational skills – with an ability to work collaboratively as part of a small team.
- Desirable experience of creating monitoring frameworks, evaluating activity and report writing.

Employment Terms:

Salary: Annual salary range for a 4 day week employment is £26,638 – £28,698, dependent upon relevant skills and experience.

Contract: fixed term (Jun 2022 – Oct 2023) although we are flexible to consider self-employment.

Hours: 28 hours per week, over 4 days, working flexibly around occasional evenings/weekends as required – time will be covered in lieu. Holidays for a 4 day week are 21 days, plus public holidays. Employer pension contribution provided, annual training allowance, and health and wellbeing allowance.

There is the option to work between 3 – 4 days per week (between 21 – 28 hours) in this role, with the salary, workload and annual leave proportional to the number of contracted hours. The number of contracted hours will be agreed in advance and not expected to change during the contract period.

We can support the Producer with access costs for activities/equipment which would otherwise make this role challenging to undertake.

Equal opportunities: Creative Dundee is committed to being an equal opportunities organisation and welcomes all applications for consideration.

We know there are candidates who may not fit every criteria we've outlined here, or who have key skills we haven't listed. If this is you, please do apply if you feel your particular experience or skill set could enhance this role.

We want to ensure that our application process does not present any accessibility barriers to potential applicants. If we can provide any assistance to support you through this process (or if you want to discuss alternative ways to show your skills and relevant experience), please get in touch with Andy Truscott, Team Producer – andy@creativedundee.com.

Application Process:

Please apply in a format that feels comfortable to you – this could be in writing, an audio recording or a video, telling us:

- Your relevant experience for this post and your interest in working with Creative Dundee in this role.
- Include your short CV.

Send the above, or ask any questions in advance, to Andy Truscott, Team Producer – andy@creativedundee.com by the deadline: **9am, Thursday 12 May 2022.**

Deadline to apply: 9am, Thursday 12 May 2022.

Interviews with shortlisted applicants: Thursday 19 May 2022.

Start date: we would like the post-holder to start as soon as possible.