

Job Description

Film Editing Technician

JUPITER+
DUNDEE

JUPITER PLUS PROGRAM

Closing Date: 5pm Thursday 10th July

- **Location: Dundee, Jupiter Plus Dundee Learning studio.**
- **Contract Type: Full-time, Fixed Term (September – December)**
- **Working Pattern: 5 days per week (Monday to Friday, school hours)**
- **Salary: £26,000**

About Jupiter Plus

Jupiter Plus is an educational outreach initiative aimed at fostering creativity and digital literacy through innovative, hands-on learning experiences. Our film & green screen workshop brings media production skills into the classroom, empowering young people to explore storytelling, digital arts, and technology.

Key Responsibilities

- Set up, manage, and dismantle film and green screen equipment, including lighting, cameras, microphones, and editing software.
- Support the delivery of pre-existing lesson plans focused on green screen production and digital storytelling.
- Provide hands-on guidance to students in small groups on filming techniques, use of equipment, and basic post-production.
- Troubleshoot technical issues in real time, ensuring smooth session delivery.
- Maintain equipment and ensure safe and secure handling throughout.
- Foster a positive, inclusive, and productive learning environment for all participants.
- Liaise with teachers and Jupiter Plus staff to ensure alignment with learning outcomes.

Essential Skills & Experience

- Proven experience with film editing, green screen processes and video production tools (e.g., OBS Studio, Adobe Premiere, Final Cut Pro, etc.).
- Strong working knowledge of lighting, camera operation, and sound recording.
- Experience working with young people aged 15-18 in an educational or workshop setting.
- Ability to communicate technical concepts clearly and accessibly.
- Skilled in classroom or group management, particularly with secondary school-aged pupils.
- Reliable, punctual, and able to work independently and as part of a team.
- A proactive approach to problem-solving and calm under pressure

Role Overview

We are seeking a skilled and engaging Film Editing Technician to support the delivery of a structured green screen workshop to school pupils aged 15-18 in Dundee. Working closely with educators and facilitators, you will operate the technical setup, troubleshoot issues, and help students create high-quality video projects in line with the pre-designed lesson plan.

Desirable

- Previous experience delivering creative media workshops.
- PVG (Protecting Vulnerable Groups) Scheme membership or willingness to obtain prior to start date.
- Familiarity with Scottish Curriculum for Excellence is a plus

How to Apply

Jupiter Artland Foundation values a diverse workforce and welcomes applications from all sections of the community.

The closing date for applications is 5pm Thursday 10th July. Please send cover letter and CV to:

- jupiterplus@jupiterartland.org
- Call Douglas Guest on 01506 889900 for more info.